



Currawong
SKI LODGE - THREDBO - AUSTRALIA
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Currawong Ski Lodge COVID Safe Plan

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Currawong Ski Lodge COVID Safe Plan 2020

Disclaimer

This document has been prepared as a general guide for the management of the risks associated with the potential transmission of the COVID19 virus within Currawong Lodge. It is not intended as, nor should it be construed as constituting, a means to eliminate the risk of COVID transmission/infection. It is the responsibility of all members and their guests to follow recommended government practices regarding their own health and the health of others.

While this Plan is based upon current government guidelines for the management of COVID19 risks, such guidelines may change and may have more or less severe consequences for the management of the virus and premises. This document will be revised if necessary in these circumstances.

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Introduction

1.1 Purpose

Currawong Ski Club Co-Operative Limited (“the Club”) operates the Currawong Ski Lodge (“the lodge”) for the accommodation and enjoyment of its members and their guests. The Board of the Club is aware of the risks of COVID-19 and the club’s duty of care in relation to the use of the lodge during the COVID-19 pandemic, and the health and safety of those staying in the premises.

The Board will strive, as far as is practicable and reasonable, to ensure that the lodge is used and occupied in accordance with recommended government policy and guidelines.

Although there is a part-time on-site manager, all members must take responsibility for their own health and the protection of the health of others visiting the lodge.

This COVID Safe Plan sets out the intended use of, and restrictions for, the use of Currawong Ski Lodge during the COVID-19 pandemic. It is intended to guide the use of the lodge during the COVID-19 pandemic in a manner that will assist in minimising transmission of the virus to members and their guests. It has taken account of the various restrictions and guidelines issued by relevant authorities at the Federal and State Government level as well as directions issued by relevant authorities such as the NSW National Parks Service (authority controlling the National Park and our lessor) and Perisher Blue (resort operator) where they exist from time to time.

On May 21, NPWS contacted all lessors regarding lodge and premises preparations for the 2020 season with the following direction:

“To be thoroughly prepared for the ski season if you are considering opening or operating your lodge, hotel or place of business, you are required to have a COVID Safe operating plan in place. You must fully consider how you can adapt your business operation to meet current and changing restrictions and maintain physical distancing, rigorous cleaning and hygiene practices to keep your staff and guests safe. This requirement also applies to sublessees.” (NPWS, email to lessors)

This COVID Safe Plan is intended to address this direction.

1.2 Adoption of Plan as By-Law

This COVID Safe Plan has been adopted by the Board as an operating procedure for Currawong Ski Lodge. All members and their guests are required to comply with this plan, the directions of the Board, and the directions of the various authorities. Noncompliance will be treated seriously by the Board and investigated. Sanctions will be considered in such investigations.

1.3 Risk Management Response

Given COVID19 is a significant health risk to the community and individuals, it is advisable to address these risks in a methodical fashion. This may be facilitated using a risk management approach to identify the specific

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risks with each premises, the activities occurring and approaches to minimizing infection and transmission risk.

Appendix A provides a brief commentary on how the risks regarding COVID will be identified and managed. This then allows an action plan to be developed for the safe use and occupation of the Lodge which is set out in the Appendix B and summarized in the following sections.

1.4 Ongoing actions and monitoring

The COVID pandemic is an evolving situation with rapidly changing rules and requirements. The Club is aware of the impacts of the health warnings and are monitoring the situation.

The Board will take action as and when necessary in the likelihood that:

- *There is a COVID infection within the Lodge or an identified high risk situation (viz COVID like symptoms).*
- *The use of Thredbo Resort changes or is closed.*
- *The Official health guidelines and rules change.*
- *Government or Lodge Lessor direction, or a decision by a Resort Operator to cease operations at the resort.*

Members will be notified of any impact to the use of the Lodge so they are able to make their own individual judgements about attending the Lodge. Attendance at the Lodge is at the discretion of the Board and the potential risk that attendance at the lodge may entail, is the sole responsibility of those members and their guests.

1.5 Roles and Responsibilities

The following briefly outlines the roles and responsibilities of the various persons and groups responsible for, or staying within, the Lodge:

- **Currawong Board:** exercising discretion for attending the lodge, setting policy in relation to the Club's COVID-19 response, oversight of the use and restrictions relating to the Lodge, dealing with and resolving COVID-19 infections, liaison with relevant authorities, advice to members on relevant issues.
- **Lodge Manager:** ongoing monitoring of Lodge occupation, providing relevant signage and sanitizing facilities, advising the Board of COVID infections within the Lodge and wider resort area, organizing Lodge cleaning and check displayed cleaning roster for signatures and times areas are cleaned.
- **Booking Manager:** issuing COVID19 guidelines to each booking party/member, restricting booking numbers to those recommended in this plan, appointment of a weekly Person Responsible for each each group booked.
- **Person Responsible:** responsible for group booking compliance with the COVID Safe Plan, reporting possible and actual infections, acting on instructions of the Board and Lodge Manager, tabulating those staying in the Lodge for the week and supplying the names/contact details to the Lodge Manager

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- **Members and Guests:** compliance with the COVID Safe Plan, reporting possible and actual infections, cleaning of the Lodge after occupation to the specified level, using recommended hygiene and cleanliness measures as recommended by government and required by this plan.

1.6 COVID Contact Tracking Application

The Federal Government has issued an 'app' for the purpose of COVID19 contact tracking (<https://www.health.gov.au/resources/apps-and-tools/covidsafe-app>). The Club recommends members and their guests download and utilize this app before, during and after attending the lodge..

1.7 Supporting documentation

The following provides further detail on specific requirements:

- Action Plan (**Appendix A**);
- Cleaning guidelines (**Appendix B**).
- Waiver of Liability for Clubs with resident managers (**Appendix C**)
- Currawong Booking Request Form 2020 (**Appendix D**)

1.8 Document Control

This is a controlled document. That is, it will be revised as and when needed, and the Revision status will be noted at the front of the document. The most current version will be posted on the Club webpage (members section) and it is the responsibility of each member to remain apprised of the most current version.

2. Use and Occupation of Lodge

2.1 General requirements

There are numerous resources issued by government in relation to the COVID pandemic including general hygiene and individual protection. In this regard:

- Practice Good hygiene (see websites below).
- Use your elbow when coughing and sneezing as recommended.
- Wash your hands often with soap and water for 20 seconds at least.
- Wash down touchable surfaces. Clean then disinfect (use bleach/alcohol).
- Use 70% alcohol-based hand sanitisers
- Avoid touching your eyes, nose and mouth.
- Use disposable gloves when unstacking the dishwashers and cleaning Kitchen areas
- Increase the amount of fresh air by opening windows when possible.
- If you are sick stay home as you may be refused entry.
- Use social distancing during your stay.
- Minimise physical contact keep 1.5mtrs away from others

Arrival times will be staggered to minimize cross infection, please organize your arrival time with the Lodge Manager.

On arrival guests and members are required to sign:-

1. Waiver of Liability for Clubs with Resident Mangers form. (Appendix C)
2. The Booking Form (Appendix D)

If you are travelling from a known hotspot of contamination you maybe be requested to provide a Dr Certificate with test results to clear you and your family of any illness.

If a member or guest arrives and is unable to sign the COVID-19 Acknowledgment, or has a high temperature, they may be refused entry. If it is not safe for them to return home, they maybe asked to stay in the dedicated room 9 and 10 and leave as soon as possible.

There are hand sanitising stations installed strategically around the Lodge to assist members and their guests to comply with these requirements as well as advice in relation to cleaning requirements. There are also appropriate cleaning products located in the stores.

Appendix B outlines a general cleaning list for the Lodge. ***This is not exhaustive and is a guide only.***

The Club wishes to direct members to the following resources for more information:

- <https://www.health.gov.au/news/health-alerts/novel-coronavirus-2019-ncov-health-alert>
- <https://www.safeworkaustralia.gov.au/covid-19-information-workplaces>
- <https://www.who.int/emergencies/diseases/novel-coronavirus-2019/advice-for-public>

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2.2 Restrictions on attendance of Currawong lodge

A member or their guest/s will not be permitted to attend the lodge if:

- They are or have been infected with COVID19 and have not recovered and are not clear of the infection.
- They have been or have returned from overseas immediately prior to visiting the Lodge and have not been through the required quarantine/isolation period and have not tested negative for COVID19.
- They have or may have been in contact with a known infected person and have not tested negative for COVID19 after the expiration of the incubation period. This includes contact trace source investigations by NSW Health that has identified the person, or persons in the group, as a COVID direct contact.
- They are unwell and/or are showing symptoms of COVID19 and have not tested negative or those test results are not yet available.

A doctor's certificate will be required to confirm a negative test result if any of the above applies. Attendance at the Lodge is at the absolute discretion of the Currawong Board. If a member or their guest attends the Lodge contrary to the above, the Board will investigate the breach and will consider sanctions and or penalties for loss of revenue. There may also be government sanctions.

2.3 Occupation of Lodge

Due to various government restrictions and guidelines, and based upon the risk management approach set out in A appendix A, the use of the Lodge during the COVID pandemic will change in the following ways:

- There will be a restriction in the number of people using the Lodge at any one time (AAOT).
- There will be restrictions as to how internal spaces can be used.
- There will be a greater focus on continuous cleaning and hygiene, by members and their guests
- There will be requirements in the event that a member or guest is infected by COVID previously or whilst at the Lodge, or if they display COVID like symptoms.

The Club's response to each of these is set out below.

2.4 Numbers using the Lodge

The government has advised that, within accommodation and other similar facilities, a minimum of 4 square metres is required for each person. The following table sets out how this would be applied to the Lodge.

Location	Area	Maximum permitted occupancy (at any one time)
Kitchen	6 sq m	2 (it is a curved linear space so just 1.5 metres separation will do the job)
Upper Lounge around the fire	40 sq m, lounges take up 50% of space	4 persons from the same group

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Location	Area	Maximum permitted occupancy (at any one time)
Lower Lounge	50 sq m, lounges take up 50% of space	5 (8 if persons are from the same household)
Dining area	28 sq m, tables take up half the space	5 (8 if persons are from the same household)
TV area	24sq m, lounge takes up half the space	2 persons
Laundry area	Hallway only	1 person
Drying room	8 sq m	1 person
Ski room/ entry	14 sq m	2 persons

The Club is licensed to accommodate no more than 24 persons at any one time. The above table calculations suggest that we cannot get to our authorised maximum number of 24 persons this season, as it would be very difficult to ensure distancing compliance, so a maximum of 16 persons in two groups has been established for the safety of Members and Guests.

The Board will adopt the above numbers as general guidelines, recognising that there may be situations where a slightly higher density would be acceptable whilst providing social distancing.

2.5 Lodge Cleaning

Members and guests are responsible for ensuring the Lodge has been cleaned to a high standard as this is an imperative strategy to minimise transmission risk. Not following this directive may lead to the Lodge being shut down. Sanctions may be applied to members or their guests in these instances.

A **Material Safety Data Sheet** will be provided for guests who need to know about the products provided for cleaning throughout the lodge. Please make sure you have read through these documents and make sure all guests are aware.

The checklist in Appendix B provides some guidance on the cleaning approach (this is not exhaustive). Each Responsible Person will be tasked to direct compliance with these requirements. Not following the groups Responsible Persons directives may lead to sanctions.

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2.6 Actions in the Event of a COVID symptoms while in residence at Lodge:

If a Member or Guest staying in or visiting the Lodge has reason to suspect they may have COVID19, for example:

- a) Develops COVID-19 Symptoms (signs within the lodge have been posted to show these symptoms): or
- b) learns a member of their group has been in close contact with someone diagnosed with COVID-19 in the last 14 days,

they must self-isolate in rooms 9 &/or 10, arrange to be tested and return home as soon as possible or when it is safe for them to do so.

- If the person is staying in the lodge alone, the Responsible Person can be asked to provide assistance in obtaining medical advice.
- The Department of Health will be advised of the infection by the Lodge Manager and the Club will follow any direction issued by the Department or their delegate.
- The Department will be issued with a list of all occupants/contacts by the Lodge Manager without delay
- The NPWS will be advised of the infection and the Club will follow any direction issued by the Service or their delegate.

The Lodge Manager will organise a deep clean of the Lodge. No subsequent occupation will be permitted until such cleaning is complete.

All members of the Club will be advised of the infection.

Again, not complying with these requirements may lead to sanctions.

2.7 Bookings

Subject to government restrictions and advice, the Lodge will remain open for bookings.

The Board will only accept 2 group bookings at a time. Only 8 people are allowed in each group booking. Each group will be allocated a floor (Red Group is upstairs coming off the lounge and Blue Group is in the lower floor coming off the dining room). Bookings can be made for 2, 5 or 7 days for the season of 2020. This is to ensure potential infections are limited to the people who occupied the Lodge during that week.

The booking process is outlined in Appendix C, where the Booking Request Form can be found

If the Directors are obliged to close the Lodge for a period because of Government or Lodge Lessor direction, or because an infection has occurred within the lodge or a decision by a Resort Operator to cease operations at the resort has been made, refunds will be granted for that part of the booking that cannot be completed (pro-rata refund). **This will only cover accommodation in the Lodge.**

Members and Guests are advised to take out travel insurance to cover other costs.

APPENDIX A - RISK MANAGEMENT RESPONSE AND ACTION PLAN

COVID19 Pandemic Risk

COVID19 is a very specific risk to the operation of Currawong Lodge. While there are numerous components of the risk (eg risk to health and safety, economic risk, legal risk, regulatory risk, etc) it is the key health and safety risks that are the focus of this guideline.

Key Questions

The key questions for the Club can be summarised as follows:

- What has the Club done to identify and assess how the disease might spread in the Lodge?
- What will be done to manage risks?
- What controls can we put in place to reduce the risk of entry and spread of the disease?
- Who might be involved or affected if an incident happens?
- Have we communicated with our members about ways to control the risks?
- How will we review your processes to manage risks of COVID-19?

Response to COVID Risk

The Club cannot control risk factors outside the Lodge, only risks presented within the premises. Consequently, limiting the risk within the Lodge should focus on a number of strategies.

The key strategies that have been identified from the analysis of the questions above and a review of government guidelines include:

- Promoting good hygiene within the Lodge to achieve infection prevention and control, including increasing available hand washing and sanitizing facilities.
- Managing numbers within the Lodge at any one time to achieve social distancing guidelines based on government guidelines
- Focusing on good cleaning protocols as advised by government
- Having a plan for any COVID outbreaks within the Lodge or COVID infection risks.
- Ensuring Club membership is made aware of the risks and requirements

Table A1 outlines the detailed actions that arise from an assessment of identified risks and issues raised by COVID19.

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Table A1: Currawong Ski Lodge COVID-19 Action Plan

Strategy	What are the risks/issues	What actions to take
Promoting good hygiene and providing cleaning protocols within the Lodge to achieve infection control.		
Ski room / Entry	<ul style="list-style-type: none"> Contamination when persons enter and touch surfaces, door handles. 	<ul style="list-style-type: none"> Provide hand sanitizer station Daily cleaning/sanitizing COVID safe signs and rules displayed Recommend social spacing & restriction of numbers
Kitchen	<ul style="list-style-type: none"> Significant risk infection area due to communal cooking situation Contamination when persons enter and touch surfaces, door handles, garbage receptacles, dishwashers, ovens, sinks, shared cutlery, shared pots/pans, microwaves, ovens, Contamination from food preparation Social distancing constraints 	<ul style="list-style-type: none"> Co-ordinated cooking times to assist social distancing Recommend social spacing & restriction of numbers Provide specific guidance on use of the kitchen via signage COVID safe signs and rules displayed Daily cleaning/sanitizing after every use, by members and their guests within that group. Provide hand sanitizer station Disposable gloves to be used when unstacking Dishwashers or when using communal utensils. Recommend guests use pre-prepared or packaged meals rather than fresh food preparation. Plates, cups, glasses, utensils, etc to be removed from communal storage. All condiments to be removed. Only salt, pepper and sugar provided. These must be disinfected and wipe down after use. Guests advised to bring their own supplies and remove after their week. All tea towels to be removed and only paper towels are used.
Food Storage cupboards	<ul style="list-style-type: none"> Moderate risk infection area due to communal use of storage Contamination when persons touch surfaces, door handles, Social distancing constraints 	<ul style="list-style-type: none"> 3 Cupboards – allocate 1 to each group (Red / Blue) Each room to have a dedicated space for adequate supplies (eg utensils, plates each, cups, etc). All baskets to be removed from cupboards
Dining room	<ul style="list-style-type: none"> Significant risk infection area due to communal eating situation Contamination when persons enter and touch surfaces, door handles, heaters, windows, tables, chairs 	<ul style="list-style-type: none"> Provide hand sanitizer station Cleaning/sanitizing all touchable surfaces after every meal, by members and their guests in that group COVID safe signs and rules displayed Recommend social spacing & restriction of numbers

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	<ul style="list-style-type: none"> • Social distancing constraints 	<ul style="list-style-type: none"> • Co-ordinated dining times for social spacing
Lounge rooms	<ul style="list-style-type: none"> • Significant risk infection area due to communal seating situation • Contamination when persons enter and touch surfaces, door handles, sit on seats • Social distancing constraints 	<ul style="list-style-type: none"> • Provide hand sanitizer station • COVID safe signs and rules displayed • Recommend social spacing & restriction of numbers • Cleaning/sanitizing after every use , by members and their guests within that group • Remove all communal music players , magazines and books
TV room	<ul style="list-style-type: none"> • Moderate risk infection area due to communal seating situation • Contamination when persons enter and touch surfaces, door handles, sit on seats • Social distancing constraints 	<ul style="list-style-type: none"> • Provide hand sanitizer station • COVID safe signs and rules displayed • Recommend social spacing & restriction of numbers • Cleaning/sanitizing after every use, by members and their guests within that group • Wipes for cleaning TV Remote control • Remove all communal DVD's, magazines & books
Bedrooms	<ul style="list-style-type: none"> • Contamination when persons enter and touch surfaces, door handles, heaters etc • Infection transfer by pillows, linen, doona covers, blankets, heaters, windows 	<ul style="list-style-type: none"> • Cleaning/sanitizing after use • Remove lodge pillows and Doona's. Guests to bring own pillow and Doona if needed. • Lodge blankets that have been used are to be washed at high temperature (or specific product) between each turn over of guests. • COVID safe signs and rules displayed
Bathrooms (toilets/showers)	<ul style="list-style-type: none"> • Contamination when persons enter and touch surfaces, door handles, sinks, shower facilities, heaters, windows 	<ul style="list-style-type: none"> • Provide hand sanitizer station • Cleaning/sanitizing after every use, by members and their guests in that group • Hand washing notices required • COVID safe signs and rules displayed
General use areas	<ul style="list-style-type: none"> • Contamination when persons enter and touch surfaces, door handles, heaters, windows • Door handles, railings 	<ul style="list-style-type: none"> • Cleaning/sanitizing after every use, by members and their guests in that group • Sanitation stations • Hand washing notices required • COVID safe signs and rules displayed
Laundry	<ul style="list-style-type: none"> • Contamination when persons enter and touch surfaces, door handles, sink, washing machine, dryer, storage. 	<ul style="list-style-type: none"> • Cleaning/sanitizing after every use, by members and their guests in that group • Hand washing notices required • COVID safe signs and rules displayed
Drying room	<ul style="list-style-type: none"> • Significant risk infection area due to communal storage of potentially contaminated ski clothes • Contamination when persons enter and touch surfaces, door handles, heaters 	<ul style="list-style-type: none"> • Cleaning/sanitizing after every use, by members and their guests in that group • Will be for Ski/Snowboard boots ONLY • Provide distanced storage for each room • COVID safe signs and rules displayed

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General	<ul style="list-style-type: none"> Provide tools for people to use to self check and sanitize. 	<ul style="list-style-type: none"> Forehead thermometer in lodge. Provide adequate supplies
Managing numbers within the Lodge at any one time to achieve social distancing guidelines		
Kitchen	Area - 6 sq m	2 (it is a curved linear space so just 1.5 metres separation will do the job)
Upper Lounge	Area - 40 sq m	4 persons from the same group
Lower Lounge	Area - 50 sq m	8 persons from the same group
Dining area	Area - 28 sq m	8 persons from the same group
TV area	Area - 24sq m	2 persons
Laundry area	Area 4sq m	1 person
Drying room	Area - 8 sq m	1 person
Ski room/ entry	Area - 14 sq m	2 persons
Focusing on good cleaning protocols as advised by government		
	Lack of understanding of hygiene needs and cleaning protocols	<ul style="list-style-type: none"> Provide relevant guidelines for all persons Government physical distancing and hygiene posters in plain sight throughout the lodge.
	Lack of suitable products/facilities for cleaning	Provide sanitizing facilities in appropriate locations, provide signage. Provide adequate supplies on hand
Having a plan for any COVID outbreaks within the Lodge		
	<ul style="list-style-type: none"> Lack of risk management approach 	<ul style="list-style-type: none"> Ensure COVID management plan prepared, adopted, implemented and revised as needed.
	<ul style="list-style-type: none"> Lack of communication & accountability 	<ul style="list-style-type: none"> Person Responsible required to coordinate communication and manage responsibility
	<ul style="list-style-type: none"> Infection in Lodge or people arriving with infections 	<ul style="list-style-type: none"> Define the steps needed for addressing infections, as well as steps to notify authorities and contacts in conformity with government guidelines/requirements Booking process to vet guests to confirm symptom free Place onus on guests to declare infection and obtain testing/medical advice
	<ul style="list-style-type: none"> COVID like symptom of person/s in Lodge 	<ul style="list-style-type: none"> Task Responsible Person with notification of symptoms and implementing infection management process. Define the steps needed for addressing potential infections Booking process to vet guests to confirm symptom free Place onus on guests to declare symptoms and obtain testing/medical advice

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Communication with membership		
	<ul style="list-style-type: none">• Risk of miscommunications or lack of education/awareness	<ul style="list-style-type: none">• Develop communications about COVID Safe plan• Guests to be educated on COVID Safe plan.• Various notices throughout the lodge

APPENDIX B - CLEANING GUIDELINES

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TABLE B1: Cleaning guidelines based on Federal/State Guidelines, 2020

Ventilate rooms before you clean.	Allow fresh air to circulate for at least 20 minutes. If possible, leave all windows open during the entire cleaning process. Guest to leave their windows open after departure.
Wash your hands thoroughly before and after each cleaning.	Use soap and water, and scrub for at least 20 seconds. If that's not possible, use a hand sanitizer with at least 70% alcohol.
Wear disposable gloves while you clean and unstacking the dishwasher.	Gloves should be thrown out after each cleaning. And make sure to wash your hands immediately after gloves are removed
Clean, then disinfect.	Cleaning is when you use soap or detergent and water to remove dirt, germs and impurities. Disinfecting refers to the use of chemicals like bleach or alcohol to kill germs. Doing both is the best way to reduce the spread of infection.
Use the right disinfectant.	Diluted household bleach solutions, cleaning products with at least 70% alcohol, and most common disinfectants are believed to be effective against the coronavirus. Bleach is a strong chemical and care should be taken when using it.
Focus on frequently touched surfaces.	Light switches, doorknobs, and tap handles are just a few of the areas you'll need to disinfect.
Lounges and other soft, porous surfaces.	Carefully remove any visible dirt or grime, then use the appropriate cleaner for the material. If possible, machine-wash items according to the manufacturer's instructions.
Wash all linen at the highest heat setting recommended by the manufacturer	Wear gloves when handling dirty laundry.
Consider Vacuum risks	Empty the filter bags after you have completed required vacuum on departure and disinfect and wipe down vacuum ready for the next Guests. On arrival insert new filter bag into vacuum.

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TABLE B2: General Cleaning Check list for Lodge Areas

Area	Items to Clean/disinfect	
General	Doorknobs/surfaces Cleaning appliances: Fans and lamp switches Garbage and recycling bins Hanging space Laundry – sinks, washers, storage Light switches/pulls	Railings Tabletops Thermostats/heaters Window sills and window handles Vacuum cleaners Washer/dryer units
Kitchen	All utensils, appliances, pots/pans, etc Cabinet handles and pulls Doorknobs, Dishwashers Ovens/microwaves	Condiments: oil, salt and pepper shakers Kitchenware not dishwasher safe Sinks, benchtops Fridges – handles, internal areas Window sills and window handles
Food Storage Hall	Cabinet handles and pulls Doorknobs, Shelving	
Bathrooms	Shower curtains/doors Showers Tap handles and spouts	Toilets Window sills and window handles
Dining	Doorknobs Railings Light switches/pulls Freezer doors	Railings Bar Top, bar cupboards Tabletops/seats Window sills and window handles

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Area	Items to Clean/disinfect	
Lounges	Doorknobs Railings Lamp chains/switches Light switches/pulls	Lounges especially arm rests Railings Tabletops Window sills and window handles Fireplace
Bedrooms	Hangers and luggage racks Bedheads/foot Nightstands/side tables Sinks	Cupboards/dressers Bedding – doonacovers, pillows, linen Window sills and window handles

APPENDIX C – Waiver of Liability for Clubs with Resident Managers

1. The Currawong Ski Lodge has put in place a number of preventative measures to reduce the spread of COVID-19. However, the Club cannot guarantee that you, your guests or anyone else will not become infected with COVID-19. Further attending the Club could increase your risk of contracting COVID-19.
2. The Club has adopted the World Health Organisation Interim Guide and Operational Considerations for COVID-19. Management in the Accommodation Sector. You must familiarise and comply with those guidelines and ensure your guests do the same. You must also comply with any direction from the Lodge Manager. A copy of the guidelines are available from the Lodge Manager but you can also familiarise yourself with those requirements at <https://apps.who.int/iris/handle/10665/331638>
3. You must also comply with all Federal and State Government social distancing requirements and guidelines including the requirement to remain at a distance of 1.5 meters from any other individual.
4. You are also responsible for ensuring that all your guests comply with all COVID-19 requirements
5. Any breach or non-compliance with any COVID-19 requirements may lead to a direction being issued to you and /or your guests by the Lodge Manager to immediately leave the premises, If such a direction is issued you must comply with it.
6. By signing this form you agree to the above conditions and you also acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that you or your guests may be exposed to or affected by COVID-19 by attending the Club and that such exposure or infection may result in personal injury, illness, permanent disability or death. You further understand that the risk of becoming exposed or infected by COVID-19 at the Club may result from the actions, omissions or negligence of yourself or others including but not limited to Club employees and volunteers.
7. You voluntarily agree to assume all of the foregoing risks and to accept the sole responsibility for any injury to you or any of your guests which may experience or incur in connection with attendance at the Club's premises. You hereby release, discharge and hold harmless the Club, its employees, agents and representatives of and from any claims including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating thereto. You understand and agree that this release includes any claims based on acts, omissions or negligence of the Club, its employees, agents and representatives whether the COVID-19 infection occurs before, during or after your attendance at any club premises.
8. You further agree that if you or any of your guests display any flu like symptoms then you must immediately notify the Lodge Manager.

Signed

Dated

Print Name

APPENDIX D – Currawong Booking Request Form 2020

Currawong Booking Request Form 2020

DUE TO COVID 19 RESTRICTIONS THE FOLLOWING CONDITIONS AND RATES APPLY TO WINTER 2020 BOOKINGS.

THE RENTAL AVAILABILITY THIS SEASON HAS BEEN SET OUT AS FOLLOWS AFTER CAREFUL CONSIDERATION BY THE CURRAWONG BOARD.

MEMBERS AND GUESTS CAN BOOK THE ENTIRE LODGE OR INDIVIDUAL LEVELS (UPSTAIRS OR DOWNSTAIRS).

THERE IS A MAXIMUM OF 8 PEOPLE PER LEVEL. THERE ARE 2 LEVELS. ROOM CONFIGURATION IS UP TO THE MEMBER/GUEST.

ONE MEMBER/GUEST IS RESPONSIBLE FOR OWNING AND SUBMITTING THE BOOKING FOR THEIR ENTIRE GROUP.

THE LODGE IS OPEN FROM JULY 19TH, 2020.

RATES:

19 JULY TO AUGUST 30:

FULL LODGE

5 night stay, check in Sunday	- \$5000	(10 rooms, max 16 people)
2 night stay, check in Friday	- \$3000	(10 rooms, max 16 people)
7 night stay, check in Sunday	- \$7500	(10 rooms, max 16 people)

ONE FLOOR ONLY

5 night stay, check in Sunday	- \$2500	(5 rooms, max 8 people)
2 night stay, check in Friday	- \$1500	(5 rooms, max 8 people)
7 night stay, check in Sunday	- \$3750	(5 rooms, max 8 people)

AUGUST 30 TO OCTOBER 4:

FULL LODGE

5 night stay, check in Sunday	- \$3000	(10 rooms, max 16 people)
2 night stay, check in Friday	- \$2000	(10 rooms, max 16 people)
7 night stay, check in Sunday	- \$4500	(10 rooms, max 16 people)

ONE FLOOR ONLY

5 night stay, check in Sunday	- \$1500	(5 rooms, max 8 people)
2 night stay, check in Friday	- \$1500	(5 rooms, max 8 people)
7 night stay, check in Sunday	- \$2250	(5 rooms, max 8 people)

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PLEASE READ THE ENTIRE DOCUMENT AND SIGN THE LAST PAGE. UNSIGNED APPLICATIONS WILL BE REJECTED.

BOOKING DETAILS:

Check-in days are Friday and Sunday only. 2, 5 or 7 day stays only.

Total number of nights: ____ Date in: _____ Date out: _____

Number of floors required (1 or 2): ____

Total number people on this booking (max 8 per floor): ____

Contact details of each guest:

Person 1

YOU ARE THE REPRESENTATIVE FOR YOUR ENTIRE GROUP. YOU MUST READ AND UNDERSTAND THE ENTIRE DOCUMENT, AND SIGN THE LAST PAGE.

Name: _____

Email: _____ Mobile: _____

Address: _____

Person 2

Name: _____

Email: _____ Mobile: _____

Address: _____

Person 3

Name: _____

Email: _____ Mobile: _____

Address: _____

Person 4

Name: _____

Email: _____ Mobile: _____

Address: _____

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Person 5

Name: _____

Email: _____ Mobile: _____

Address: _____

Person 6

Name: _____

Email: _____ Mobile: _____

Address: _____

Person 7

Name: _____

Email: _____ Mobile: _____

Address: _____

Person 8

Name: _____

Email: _____ Mobile: _____

Address: _____

Currawong Ski Lodge COVID Safe Plan 2020

PAYMENT DETAILS

Direct Deposit:

Westpac Banking Corporation

Account name: Currawong Ski Lodge

BSB: 032 728 Account Number: 290 000

Please email payment confirmation to stay@currawongskilodge.com.au

Credit Card:

Type of card Visa Mastercard

Name on Card: _____

Card Number: _____

Expiry Date: ____/____

Signature: _____

Snow Conditions

Under no circumstances can Currawong Lodge be held responsible for snow or weather conditions, nor can any holiday be cancelled or altered at any time after the deposit has been paid on the basis of snow or weather conditions, nor inability to secure a lift pass.

Insurance

Currawong Lodge recommends travel insurance against loss of deposit, medical expenses, loss of personal belongings, public liability and cancellation fees.

National Park Entry Fees

As Thredbo is located in the Kosciuszko National Park, fees are payable for entry. Passes are available at the park entry gate or the Information Centre located in the Village Square.

Use of Accommodation

No more than 1 person may use a single, trundle or bunk bed. No more than 2 persons may use a double bed, or small double bed.

COVID-19 We encourage you to download the COVID SAFE app before you arrive in Thredbo.

LODGE & RESORT LOGISTICS THAT ARE AFFECTED BY THE COVID PANDEMIC:

- Only private lessons are available. There are no group lessons.

Currawong Ski Lodge COVID Safe Plan 2020

- Thredboland is closed.
- The creche is closed.
- The medical centre has relocated to the leisure centre. It is NOT for anything COVID related. If you develop a cough, sore throat, fevers aches and pains or lose your taste then please visit the local FREE COVID DRIVE THRU clinic in Jindabyne. Testing turn around is 8-24 hours. BY APPOINTMENT ONLY - Call 1800 999 880 (option 1). You MUST have a booking to be tested. Open Daily - commencing Wednesday 24 June 2020. Old Community Health Centre, Bent St Jindabyne.
- There will be surgical-type gloves provided, but please bring your own washing-up gloves. The lodge can't afford to supply every guest for the whole season.
- Mobile phones need to be switched on by 7:30 each morning. The resort will send out texts to inform guests of mountain closures.
- Sponars and Anton's t-bars are closed until further notice.
- Bus capacity will be limited by the 4 square metre rule, so wait times will be impacted.
- Booking resort activities need to be done BEFORE you arrive in Thredbo. This includes restaurants and the leisure centre.
- On-mountain food will be take-away only, except Eagles Nest and Kareela which will need to be booked well in advance.
- There will be no gluhwein and cheese board on Saturday nights in the lodge this season.
- Any issues with safes in rooms cannot be dealt with by the manager until checkout day.
- Bar fridges in the lodge will be allocated by colour. The fridge in the living room will be for the exclusive use of the **BLUE** floor. The fridge in the dining room will be for the exclusive use of the **RED** floor.
- With the distancing rules in place the TV room can only have 2 people in it at a time, so please bring movies on devices so you can watch in your room.

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RESPONSIBILITIES and DAILY and CHECKOUT DUTIES INCL COVID-19 PROCEDURES

Zones:

- If you are a half-lodge booking your group will be allocated to the **RED** or the **BLUE** floor.
- You must use only the facilities assigned to your zone colour.
- You must observe proper social distancing protocols with respect to the other group.

Bedrooms:

- THERE WILL BE NO LINEN OR PILLOWS AVAILABLE THIS WINTER. You will need to bring your own.
- Spray disinfectant over the mattress protector and wipe dry.
- Remove rubbish, disinfect the bin and replace a new liner.
- Wipe over and disinfect all surfaces, wardrobes, door handles, taps and sinks and shelves.
- You must return the room to the way you found it.
- Vacuum your room and hallway thoroughly before you leave.

Common areas:

- Disinfect and wipe down handrails throughout the lodge after each use.
- Vacuum.
- Spray, disinfect and wipe each area after use.
- Spray and disinfect the dining table, chairs, placemats, salt and pepper shakers.
- Tidy
- Empty all fridges and freezers – no exceptions.
- Restock glasses in the bar area using the disposable gloves provided.
- Clean and wipe over bathrooms. Mop floors.

Kitchen:

- Remove all food perishable and non-perishable from the kitchen – no exceptions.
- Empty dishwasher using the disposable gloves provided.
- Mop the floor.
- Take out all Garbage and recyclables.
- Spray and disinfect the fridge doors, the baskets and containers used and anything else you may have touched during your visit to the kitchen.

Toilets and Showers:

- You must only use the facilities on your level (where your room is located).
- Use the disinfectant provided to clean these areas thoroughly after each use.

Drying Room

- Will be for ski/snowboard boots ONLY.
- Disinfect the door handles after use.
- You will have to hang your ski gear in your room to dry overnight.

Visitors

- Anyone whose name is not on this booking form may not enter the lodge.

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CANCELLATION POLICY

Cancellation of your booking must be sent to the Lodge manager in writing. Cancellation includes changes of dates.

Inability to secure lift tickets is NOT a reason for exemption from the cancellation policy.

IT IS THE RESPONSIBILITY OF EVERY GUEST TO CHECK THE THREDBO WEB SITE FOR THE LATEST INFORMATION REGARDING LIFT TICKETS AND FOR UPDATED COVID 19 OPERATING INFORMATION.

Cancellation fees will be charged in accordance with the following conditions:

Bookings cancelled 30-60 days prior are subject to a cancellation fee of 50% of the total booking cost.

Bookings cancelled less than 30 days prior are subject to a cancellation fee of 80% of the total booking cost.

Please choose your dates carefully as there are no full refunds. We strongly recommend that you take out travel insurance to avoid any loss of monies as a result of cancellation due to injury or travel issues.

Completion of this form is an acknowledgement that you understand all of the above and will act in accordance with the Currawong Code of conduct. Failure to comply with added cleaning and safety measures during your stay will result in a \$1000 cleaning fee being added to the Shareholder's account or charged to your card.

ACKNOWLEDGEMENT

I, _____ have read and understood all of this booking document. I will ensure my guests understand their responsibilities. I understand I am responsible for the conduct of my guests and their adherence to policies of Currawong described in this document.

SIGNATURE

DATE